Minutes of the Little Hoole Parish Council Meeting held on Monday 08/03/2021, by Microsoft Teams video conference

In attendance: Councillor D Rimmer (Chair) Councillor J Rainsbury (Vice Chair)

Councillor S Rainsbury Councillor D Owen

Councillor T Wilcock Mr D Swift (Clerk/minutes)

1. Apologies for absence

Councillors Dryden and Foster were unable to attend.

2. To agree the minutes of the last Parish Council Meeting

The minutes of the meeting held on 08/02/2021 were agreed as a true record.

3. To receive declarations of interest

There were no declarations of interest.

4. Matters arising from the minutes

None.

5. Matters raised by the public

No members of the public were present.

6. Planning applications received since the last meeting

07/2021/00102/HOH - Proposed extensions and alterations to existing barn following (previously approved) demolition of adjacent house at Carver Hey Farm, Moss Lane, Little Hoole PR4 4SX. *No objections were raised.*

7. Financial Statement

The Clerk presented the Financial Statement, as at 28/02/2021; the balances are:

- Current Account: £15,244.72
- Business Reserve Account: £18,610.07 (unconfirmed as the Clerk is awaiting a bank statement to verify the amount of interest for January and February)

8. Payments

The payment shown below was presented for discussion and agreement.

Payment Description	Amount	Proposed by	Seconded by
Clerk's salary (February 2021)	£176.00	Councillor Rimmer	Councillor Owen

The payment was unanimously approved.

9. Update on Grant applications from February's meeting

The Clerk informed the Councillors that the £350 grant for the upkeep of the burial ground at St Michael's Church has been paid. He is still awaiting a response from the authorities responsible for the Methodist Church burial ground.

10. Wild Flowers on Village Green Spaces

There had been no update at the time of the meeting.

11. Foot bridge between the park and the Village Hall

Councillor Foster had requested the agenda item as she has noticed the poor state of repair of the bridge. Councillor J Rainsbury stated that the ownership of the bridge is unclear and he would enquire with South Ribble Borough Council (SRBC); he also stated that there is a need for a bin on or near the bridge and would discuss this with SRBC. Councillor Owen suggested that the Parish Council considers sponsoring a project for repairs or potential replacement; this will be discussed further at the April meeting.

12. Speed indicator signs: Update

Councillor Dryden was unable to attend for personal reasons; however, he forwarded on to the Parish Council mails from Alan Cox of Lancashire County Council (LCC). These emails give LCC's assessment of locations for potential speed indicator signs.

13. Correspondence

The Clerk received 2 emails from the former Parish Clerk. The first concerned the Lancashire Best Kept Village competition – the Parish Council's entry has been carried over to this year's event after last year's was cancelled. With a view to preparing for the competition, the maintenance of the Community Gardens was discussed. Councillor J Rainsbury said he would liaise with Councillor Dryden regarding the work involved and to clarify the situation of the lengthsman regarding any extra work in the gardens and any other possible assistance that should it be required.

The Lengthsman's contract was discussed and the general view was that ACER were doing a good job. Councillor Wilcock proposed extending the contract for a further two years in accordance with the agreement with ACER. The Contract would then be put out to tender after this extended 2 year period. This was seconded by Councillor Rimmer. The Clerk was asked to write to ACER to offer this extension.

The second email was related to Parish Council documents still held by the former clerk. Councillor Rimmer said he would contact Mrs Molder to ascertain the level and type of documentation she has and he would investigate a possible temporary storage facility. Councillor Wilcock suggested consideration could be given to digitising the paperwork and requested that the Clerk contact SLCC to confirm the guidance on document retention.

14. Members additional information

Councillor J Rainsbury highlighted the 'Village in Bloom' competition being run by SRBC.

15. Date of next meeting

The next meeting will take place on Monday 12/04/2021 at 7pm.